**□ Pdf file of the** “MoveOn” **application** form for visiting researcher, available on the web site of Université Paris Cité;

□ **C.V;**

□ C**opy of your passport;**

□ H**ealth insurance certificate (European card);**

□ R**epatriation insurance certificate;**

□ **Civil liability insurance certificate;**

□ **Letter of invitation from the director of your host laboratory at Université Paris Cité** (stating the dates of the mobility and the title of the research project);

□ **Certificate of financial support letter** certifying that the researcher has the required financial resources to support his/her stay in France (the letter can mention the amount of a grant or the home university income);

□ **Scientific agreement duly completed and signed by the visiting researcher, his/her home institution, the research coordinator and the Director of the host structure.**

The International Relations Office (IRO) assists visiting teacher-researchers in preparing their stay at the University of Paris: welcomedesk.iro@u-paris.fr

Upon receipt of these documents, the International relations Office of the university will be able to edit your «*host agreement*”, the required document to apply for a scientific visa at the French embassy.